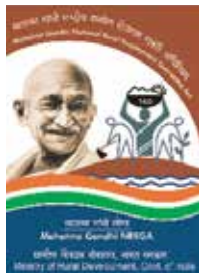




GOVERNMENT OF KERALA

2023-24 ANNUAL ADMINISTRATION REPORT



Mahatma Gandhi National
Rural Employment Guarantee Scheme
SOCIAL AUDIT UNIT
KERALA

Kerala's Initiatives for Empowering Communities through Social Audit....



Social Audit is widely recognized as an effective tool for ensuring transparency and accountability in governance and development administration. It also plays a crucial role in facilitating high-quality services for the public. The Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA) of 2005 has provided a robust legal framework for the conduct of Social Audits of all projects implemented under the scheme, mandating that Gram Sabhas carry out these audits at least once every six months.

The Ministry of Rural Development, Government of India, issued the Audit of Scheme Rules in 2011, along with Auditing Standards for Social Audit in 2016. These documents outline clear protocols and procedures for effectively conducting Social Audits under MGNREGA and for systematically following up on audit findings.

The protocols set forth in the Auditing Standards empower stakeholders to identify implementation issues and discuss them in Social Audit Gram Sabha meetings. This process not only enhances the understanding of scheme implementation among beneficiaries and the public but also provides a platform for various stakeholders to offer valuable suggestions for improving future program planning.

Though Kerala has long been recognized as a trendsetter in democratic decentralization and participatory planning, the performance of social audits under the Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS) was less than satisfactory during the initial phase of implementation in 2018. However, over the past three years, the Social Audit Society of Kerala and the Social Audit Unit have made sincere efforts to overcome all systemic challenges. These dedicated initiatives have yielded significant results, leading to innovations in Social Audit practices. Key advancements include comprehensive coverage of social audits, conducting social audits every six months, systematic capacity development and training programs aimed at building audit competencies among resource persons, and increased community participation in social audit platforms. Furthermore, these efforts have focused on identifying and reporting issues, closure of issues satisfactorily through ATR and enhancing quality of Social Audit.

In the fiscal year 2023-24, the Social Audit Unit (SAU) of Kerala has made significant strides in both quantity and quality of social audits of the Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS) and other Schemes. The unwavering commitment demonstrated by the members of the General Body, Governing Body, alongside the dedicated staff of the Social Audit Unit, and the efforts to build and strengthen the confidence of the Panchayats in the Social Audit process has played a crucial role in enhancing social auditing practices across the state. The Social Audit Society has also received from continuous support from the Local Self-Government Department, which has fostered a conducive environment for the successful implementation of social audits in Kerala. Over the past year, the SAU has once again marked its leading position in the country and established itself as an impact-driven organization, effecting meaningful changes in the planning and execution of MGNREGS and other development schemes.

I take this opportunity to express my sincere gratitude to the members of the General Body, Governing Body of the Social Audit Society for their unwavering support and cooperation. I would also like to appreciate the the commitment and dedication of the staff under the leadership of Dr. N. Ramakantan, Director of SAU Kerala, for their tireless efforts in promoting the concept of social audit and strengthening the social audit process in the state.

With warm regards



Pranabjyoti Nath IAS

Chairman and Secretary to Government of Kerala.

Strengthening Governance: Kerala's Commitment to Transparency Through Social Audits



As part of the “Nava Kerala Mission,” the Government of Kerala has prioritized transparency and accountability within its governance framework, recognizing these values as essential to its development agenda. Central to the realization of this vision is social audits, which play a crucial role in promoting public accountability and fostering transparency, thereby leading to good governance.

The Social Audit Society of Kerala has made notable progress in advancing this mission during the financial year 2023-2024. Notably, Kerala has emerged as the leading state in India in conducting social audits for all works under the Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS) at the panchayat level every six months. These audits are carried out biannually, and the findings are consistently shared in Grama Sabhas, ensuring transparency and active public participation at the grassroots level.

The state has also earned recognition for its comprehensive execution of social audits, fully adhering to the standards set by the Ministry of Rural Development and the Comptroller and Auditor General of India. In addition, the Social Audit Society of Kerala has expanded its scope to encompass other developmental programs beyond MGNREGS.

A successful pilot social audit of schemes implemented by the Ministry of Social Justice and Empowerment, Government of India has been completed. Additionally, the social audit of the Ardhram Mission, a key initiative under the National Health Mission, which is implemented through Family and Community Health Centres across Kerala, has been completed, with reports submitted to the relevant departments.

To further enhance the social audit framework, a series of innovative programs were introduced in the year 2023-2024. These initiatives focused on strengthening the Social Audit Unit by increasing the staff, enhancing the capacity of social audit resource persons and expanding the scope of social audits to encompass various development schemes across different Union and State Government departments.



The impact of these efforts has been significant, significantly improving the quality and effectiveness of the social audit process. The initiatives undertaken by the Social Audit Unit of Kerala in this regard have been exemplary and serve as a model for the rest of the country.

I would like to extend my heartfelt gratitude to the members of the General Body, the Governing Body, and the office team for their unwavering support and guidance, which have been instrumental in helping the Social Audit Society of Kerala achieve these commendable milestones. Their invaluable contributions have significantly contributed to the success of our mission, and their ongoing involvement will be crucial as we move forward to enhance transparency and accountability in governance.

I would also like to express my gratitude to Sri Pranabjyoti Nath, IAS, Chairman of the Social Audit Society, for his participatory support and guidance in strengthening the Social Audit Practices over the years.

With regards,

A handwritten signature in green ink, appearing to be 'Dr. N. Ramakantan', written over a horizontal line.

Dr.N.Ramakantan
Director, SAU Kerala.

Mahatma Gandhi National Rural Employment Guarantee Scheme Social Audit Unit, Kerala 2023 – 24 Annual Report

I. INTRODUCTION

Social audit plays a crucial role in promoting transparency and accountability in the implementation of the works under the Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA) of 2005. Social audit primarily aims to empower the people both personally and collectively for monitoring and evaluating the implementation of projects designed for social development. In order to ensure an institutional frame work to facilitate Social Audit by the Grama Sabha and also to ensure its independence, the MGNREG Audit of scheme Rules, 2011 mandated for establishing an independent Social Audit Unit for every state.

Social audit aims to achieve transparency in governance and development, ensuring accountability to the people while working towards eradicating corruption through enhanced governmental transparency. Moreover, section 17 of MGNREGA mandates that Gram Sabha shall conduct regular social audits of all projects/works under the Scheme taken up within the Panchayat, which only underscores the importance of social audits.

I. 1. Social Audit Units (SAUs)

According to the Audit of Schemes Rules 2011 issued by the Minister of Rural Govern-

ment of India, State Governments are mandated to provide comprehensive support and assistance for social audit activities. This includes establishment of Social Audit Units (SAUs) and appointment of dedicated personnel. In line with this directive, the Government of Kerala in 2015 issued an order (G.O. (Rt)No. 3906/2015/LSGD dated 30.12.2015) to establish a Social Audit Society in the state. Following this order, bylaws for the Social Audit Society were drafted, and the Society was registered under the Travancore-Cochin Literary, Scientific and Charitable Societies Act of 1955, with registration number TVM/TC/123/20/7 on January 31, 2017.

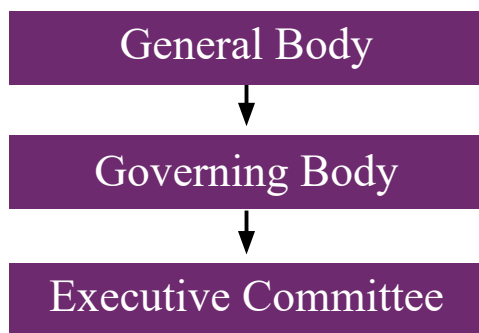
On September 8, 2016, the Government constituted the first Governing Body of the Social Audit Society through G.O. (Rt.) No. 2648/2016/LSGD, which led to the establishment of the MGNREGS Social Audit Society. Subsequently, the Governing Body decided to reconstitute itself and revised the bylaws on March 21, 2022. The approved bylaws were registered with the office of the Registrar of Societies in Thiruvananthapuram. Under the revised bylaws, a 26-member General Body, an 11-member Governing Body and a seven -member Executive Committee were formed.

As per the new bylaw, the Government reconstituted the General Body, Governing

Body, and Executive Committee of the Social Audit Society through its order G.O. (Rt.) No. 696/2022/LSGD dated March 21, 2022 (annexure 1). As per this order, a 26-member General Body, a ten member Governing Body, and a 6-member Executive Committee were formed. Shortly thereafter, the Government amended the G.O. issued on March 21, 2022, with G.O. (Rt.) No. 1000/2022/LSGD on April 21, 2022. As per the amendment, Sri. Pranab Jyotinath IAS, Secretary of Water Resources was appointed as the Chairman and Sri. S. Rajendran was designated as the fourth ex-officio member of the Governing Body. This amendment also involved the withdrawal of the nominations of two ex-officio members previously included in the Executive Committee (see Annexure 2). Subsequently, during the 13th Governing Body meeting, Smt. Girija Surendran and Sree N. Prabhakaran were included as ex-officio members (copies enclosed as Annexure B).

I. 2 Structure of State Social Audit Society

The structure of the Social Audit Society is as follows:



I. 3 GENERAL BODY

The General Body gives guidance to the Social Audit Society on policy and administrative matters. Additionally, the General Body has the following duties and responsibilities:

- i. Approve the annual statement of accounts and balance sheet of the Society.
- ii. Approve the annual Administration Report regarding the activities of the Society.
- iii. Make appropriate changes in the Society bye laws and implement them with the approval of the Government.
- iv. Approve the recommendations and directives of the Governing Body, making appropriate changes as necessary.
- v. Provide the Governing Body and the Executive Committee with suggestions and recommendations for the effective functioning of the Society.
- vi. Approve the annual budget and audited statement of accounts of the Society.
- vii. Carry out other duties and functions as laid down in the Society's byelaw or as instructed by the Government





I. 4 Governing Body

The Governing Body is tasked with making all policy and administrative decisions for the Society. It also holds following responsibilities:

1. Give necessary directions to the Executive Committee for the efficient functioning of the society and the achievement of its objectives.
2. Prepare road-map of the activities of the Social Audit Society as outlined in the Audit of Scheme Rules 2011 and the MGNREGS guidelines.
3. Evaluate and approve annual plan, budget, audited statement of accounts and the Annual Administration Report of the Society.
4. Undertake activities aimed at achieving the objectives of the Society.
5. Submit recommendations to the General Body for amending bylaws and rules of the Society.
6. Draft bylaws for appointment of staff in the Society and proceed with appointments after obtaining approval from the Government and concurrence of two-thirds of the Governing Body members.
7. Approve guidelines for the functions and duties of the Block Resource Persons (BRPs) and the Village Resource Persons (VRPs).
8. Allocate responsibilities assigned to the Governing Body appropriately, as necessary, while adhering to stipulations set by the Executive Committee. Take up Social Audit of other schemes as and when required by the Central and State governments.



According to the Society's bylaw, the Governing Body is required to meet once in every three months. During the financial year 2023-24, four Governing Body meetings, were convened and chaired by the Society Chairman, Sri. Pranabjyoti Nath IAS.

Details of the meetings are given below:

Table. 1

Serial No.	No. of Governing Body Meetings	Date of the meeting
1	17th	04.07.2023
2	18 th	07.12.2023
3	19 th	28.02.2024
4	20 th	13.03.2024

I. 5 Major decisions of the 2023-24 Governing Body

- Conduct social audits of all MGNREGS works undertaken by the panchayats every six months.
- Carry out social audits in full compliance with the procedures outlined in the Social Audit Standards 2016.
- Approved the annual report for 2022-23.
- Approved the audited statement of accounts and balance sheet of the Society for 2022-23.
- Approved the annual budget for 2024-25.
- Approved the Social Audit Calendar for 2024-25.
- Approved a monthly computer allowance of Rs. 500 for District and Block Resource Persons.
- Establish an ATR review committee at the state and district levels to monitor follow-up actions based on social audit findings.
- Approved guidelines for evaluating the performance of District and Block Resource Persons and for forming a review committee.
- Assigned 'KILA' to conduct an external evaluation of the activities of the Social Audit Unit.
- Approved the qualifications and procedures for appointing personnel to vacant posts, the Director entrusted with the responsibility of making the appointments.
- Approved necessary training for newly recruited Resource Persons.
- Agreed to bring to the attention of the Government and State Employment Guarantee Council on the issues related to project implementation.
- Decided to form a State Level Appellate Body to address and make decisions on complaints related to social audits.
- Approved the preparation and publication of a handbook clarifying the duties and responsibilities of elected representatives and officials of local self-government bodies in relation to social audits.
- Approved the modification and update of the Social Audit Unit's website.

I. 6 Executive Committee

All the major administrative responsibilities of the Social Audit Society are vested with the Executive Committee. The Chairman of the Executive Committee is **Sri. Pranabjyoti Nath IAS**. The other members of the Executive Committee are:

1. Social Audit Society Director (Convenor)

2. Director, Kerala Audit Department
3. Secretary, Finance, or his/her representative
4. Two ex-officio members elected from among the members of the Governing Body.

I. 7 Duties And Responsibilities Of the Executive Committee

1. Provide policy support and assistance for the functioning of the Society.
2. Formulate annual budget and plan of action for the Society.
3. Appoint employees and officers of the Society and obtain approval for such appointments from the Governing Body.
4. Prepare byelaws and propose amendments to the existing byelaws and submit them to the Governing Body for approval.
5. Recruit qualified persons as State-District Resource Persons.

I. 8 Executive Committee Meetings

The Executive Committee met only once during 2023-24. The meeting held on 28-02-2024 was chaired by Society Chairman Sri. Pranabjyoti Nath IAS.

I. 9 Social Audit Unit: Staff Pattern

The following are the personnel working in the Social Audit Unit:



1. Dr. Ramakantan N. - Director
2. Sri. Shaji P. - Social Development Specialist
3. Dr. Shaji T. - State Resource Person
4. Smt. Nyna Mariya Varghese - MIS Expert
5. Smt. Shahina A. S. - Accounts Officer
6. Smt. Manju S. - Data Entry Operator
7. Smt. Kala L. - Office Assistant
8. Sri. Vishnu V. S. - Accounts Assistant
9. Sri. Sreekumar K. G. - Office Attendant

I. 10 Social Audit Resource Persons

• District Resource Persons (DRPs)



The posts of 14 dist resource persons have been approved in the state, and recruitment for these positions has been completed in ten districts where vacancies existed. Following this, a 3-day induction training program was conducted. Additionally, four District Resource Persons have already received 30 days training from the National Institute of Rural Development and Panchayati Raj (NIRDPR). Further steps are underway to extend this training to other resource persons.

• Block Resource Persons (BRPs)



There are 152 approved posts of BRPs in the State. In the financial year 2022-23, 110 vacant Village Resource Person positions were filled through competitive examination and interview. They were given 30 days of training. With respect to Block Resource Persons, 13 have resigned from the Social Audit Unit to pursue other job opportunities. The recruitment process for the vacant Block Resource Person positions is in its final stages.

• Village Resource Persons (VRPs)

At the Grama Panchayat level, Village Resource Persons (VRPs) play the most crucial role in Social Audit activities. The Governing Body has approved two VRP positions for each Panchayat. Based on the past experiences, it has been observed that having 1,400 to 1,410 VRPs in place would facilitate the effective conduct of Social Audits twice a year across all Panchayats. At present, 1087 Village Resource Persons are in service.

Number of posts of Resource Persons and their present strength

Table. 2

Serial No.	Posts	Sanctioned number	Existing vacancies	New appointments	Remarks
1	District Resource Person (DRP)	14	10	10	No existing vacancies
2	Block Resource Person (BRP)	152	13	-	Recruitment process going on
3	Village Resource Persons (VRP)	1412	349	24	325 vacant posts Steps taken for filling vacancies

II. Mahatma Gandhi National Rural Employment Guarantee Scheme Social Audit 2023-24 Financial Activity

The Social Audit Unit has achieved notable success in its activities during the first and second cycles of the financial year 2023-24. It is mandated that all employment guarantee works implemented by the panchayats undergo social audit twice a year. The first cycle social audit, covering the period from 01.10.2022 to 31.03.2023, and the second cycle audit, from 01.04.2023 to 30.09.2023, has been completed. The implementation of social audits can be seen in Table 3.



Kerala stands out as the only state in the country to systematically and effectively conduct social audits twice a year, as other states conduct them just once annually.

For the first cycle of 2023-24, social audits were completed across 941 Gram Panchayats in the state, and the reports successfully uploaded to the Management Information System (MIS) on the national web portal of the Ministry of Rural

Development. In the second cycle, social audits, Gram Sabha meetings, and public hearings could not be completed in 24 Gram Panchayats due to the Model Code of Conduct enforced

during the Lok Sabha elections. However, social audit work was completed in 917 Gram Panchayats, and the respective reports have also been uploaded to MIS.

Table 3

Sl No.	District	Total number of GPs	Audit period		Total
			First Cycle 01.10.2022- 31.03.2023	Second Cycle 1.04.2023- 30.09.2023	
1	Thiruvananthapuram	73	73	73	146
2	Kollam	68	68	68	136
3	Pathanamthitta	53	53	52	105
4	Alappuzha	72	72	72	144
5	Idukki	52	52	52	104
6	Kottayam	71	71	70	141
7	Ernakulam	82	82	82	164
8	Thrissur	86	86	86	172
9	Palakkad	88	88	87	175
10	Malappuram	94	94	94	177
11	Kozhikode	70	70	70	140
12	Wayanad	23	23	14	37
13	Kannur	71	71	71	142
14	Kasaragod	38	38	37	75
	Total	941	941	917	1858

II. 1 Social Audit Findings and Actions Taken

As for the social audit for 2023-24 financial misappropriation amounting to ₹3,16,70,706 were found across 3,936 cases, with the findings uploaded to the Management Information System (MIS). The audit also came across financial deviations in 1,655 issues totaling ₹10,85,41,137, while process violations were documented in 7,942 instances, amounting to ₹30,36,724. The audit also uncovered 1,413 grievances, which collectively totalled ₹3,15,717. In total, an amount of ₹14,35,64,279

was documented and uploaded in the MIS. Details regarding the social audit issues and their financial implications, categorized by district, are included in Annexure 3.

II. 2 Social Audit Findings and Further action

In 2023-24 financial year 6,097 out of 14,946 issues have been identified and remedial actions taken. Remedial measures for the remaining 41 per cent (8,849) are being taken up. Details on the actions taken to resolve these issues are provided district-wise in Table 4.

Table 4

Sl No	District	Number of GPs	Issues reported	Issues closed	Percentage	Pending issues	Percentage
1	Thiruvananthapuram	73	1728	279	16.15	1449	83.85
2	Kollam	68	646	541	83.75	105	16.25
3	Pathanamthitta	53	532	125	23.50	407	76.50
4	Alappuzha	72	1378	582	42.24	796	57.76
5	Idukki	52	885	267	30.17	618	69.83
6	Kottayam	71	1154	367	31.80	787	68.20
7	Ernakulam	82	1829	615	33.62	1214	66.38
8	Thrissur	86	939	432	46.01	507	53.99
9	Palakkad	88	1706	781	45.78	925	54.22
10	Malappuram	94	811	311	38.35	500	61.65
11	Kozhikode	70	943	665	70.52	278	29.48
12	Wayanad	23	288	201	69.79	87	30.21
13	Kannur	71	1564	774	49.49	790	50.51
14	Kasaragod	38	543	157	28.91	386	71.09
	Total	941	14946	6097	40.79	8849	59.21

II.3 Financial Misappropriation and amount recovered

The social audit identified 3,936 instances of financial misappropriation in 2023-24. Of these, the implementation department accepted 1,287

issues, resulting in the return of ₹33,83,092 to the National Rural Employment Guarantee Scheme State Mission Account. Details are provided in Table 5.

Table 5

Sl No.	District	Total no. of cases reported by SAU	Corresponding Financial Misappropriation amount (Rs)	Total no. of decided cases (ATR uploaded)	Corresponding FM amount of decided cases (Rs.)	No of decided cases for which recovery is done	Total amount recovered so far (Rs)
1	Thiruvananthapuram	697	5957408	364	3876452	102	864432
2	Kollam	105	471419	103	439056	76	330754
3	Pathanamthitta	139	2639808	81	1839066	21	30967
4	Alappuzha	665	2761669	338	2066206	261	417169

Sl No.	District	Total no. of cases reported by SAU	Corresponding Financial Misappropriation amount (Rs)	Total no. of decided cases (ATR uploaded)	Corresponding FM amount of decided cases (Rs.)	No of decided cases for which recovery is done	Total amount recovered so far (Rs)
5	Idukki	242	4704897	108	3791307	10	56197
6	Kottayam	197	1373005	89	633087	58	219994
7	Ernakulam	298	6674056	212	5054215	29	164303
8	Thrissur	221	1200962	132	885375	46	71004
9	Palakkad	658	1872231	523	1361526	462	706624
10	Malappuram	294	770804	279	748079	143	274422
11	Kozhikode	113	1013395	66	560108	38	131134
12	Wayanad	13	215456	12	213456	5	15209
13	Kannur	200	796825	157	579194	31	96196
14	Kasaragod	94	1218771	64	1011038	5	4687
	Total	3936	31670706	2528	23058165	1287	3383092

II. 4 In the 2023-24 social audit, issues identified and reported multiple times can be seen in Annexure 4 to 7

III. Other Social Audit Activities

In addition to the social audit of the Mahatma Gandhi National Rural Employment Guarantee Scheme, the Social Audit Society also undertook social audit activities of the following programmes in 2023-24:

1. **Pradhan Mantri Awas Yojana (Gramin) (PMAY-G) Pilot Social Audit.**
2. **National Health Mission (NHM) Family Health Centre Pilot Social Audit.**
3. **Schemes of the Ministry of Social Justice and Empowerment (DoSJE).**

III. 1 Pradhan Mantri Awas Yojana (Gramin) (PMAY-G)

The Social Audit of the Pradhan Mantri Awas Yojana (Gramin) was completed across eight Panchayats of the Vamanapuram Block



Panchayat in Thiruvananthapuram district. The findings were uploaded to the website of the Department of Rural Development and the final report has been submitted to the Commissioner of Rural Development.

III. 2. National Health Mission (NHM) Family Health Centre



Social Audit activities for six Family Health Centers in the state (Kanjikuzhi - Alappuzha, Nayaramblam - Ernakulam, Othara - Pathanamthitta, Morayoor - Malappuram, Kathirur - Kannur, and Puthadi - Wayanad) have been completed, and the final Social Audit Report is being prepared.

III. 3 Schemes of the Ministry of Social Justice and Empowerment

A decision was taken to conduct Social Audit of various schemes of the Social Justice and Empowerment Department Govt. of India implemented by voluntary organizations. And the responsibility for the Social Audit of these schemes was entrusted to Social Audit Units in the respective states.

In the first phase of the pilot Social Audit, the activities of 19 institutions from four districts in Kerala (Thiruvananthapuram, Kollam, Ernakulam, and Thrissur) were subjected to the Social Audit. Below are the four schemes, for which financial assistance has been provided by the Social Justice and Empowerment Ministry:

1. Residential Education for students in high schools in Targeted Areas (SHRESHTA).
2. Integrated Rehabilitation Centre for Addicts (IRCA).
3. Senior Citizen Homes.
4. PM - AJAY Hostel



With a fully participatory and scientific approach, Social Audit was completed for the financial year 2023-24 in these institutions with their collaboration. The audit was completed on time under the leadership of the members of the Social Justice Cell formed by the Social Audit Unit. The unit successfully submitted the preliminary report to the Department of Social Justice and Empowerment on time. Subsequently, Social Justice Assemblies will be held at district and state levels to finalise the Audit reports.

IV. 1 Training and capacity Development Programme

A. Training of Village Resource Persons

A four-day residential training program was conducted for 28 Village Resource Persons in Kozhikode and Wayanad districts from January 22, 2024, to January 25, 2024 at the Shreyas Center in Sultan Bathery.

Following this, a one-day practical training programme was organized in various blocks of the district to provide guidance to the VRPs on measuring engineering projects.



B. Newly appointed District Resources Persons

Training for the newly selected District Resource Persons was conducted for ten participants through a three-day induction training program from February 6, 2024, to February 8, 2024 at the Institute of Management in Government, Thiruvananthapuram.



IV. 2 Workshops

The following workshops were organized under the leadership of the Social Audit Society in 2023-24.

A. National Health Mission

A two-day workshop was organized on May 22 and 23, 2023, at the Kovalam Jubilee Memorial Animation Center in Thiruvananthapuram for conducting social audit activities on a pilot basis For the Family Health Centers of the National Health Mission in the state. The workshop saw the participation of 40 persons, including social audit resource persons and selected resource persons from the health department.

B. Workshop for Enhancing Quality of Social Audit

To ensure quality and efficiency in social audit activities, a two-day workshop was held on September 6 and 7, 2023, at KILA, Thrissur. Social audit resource persons from various levels and experts from the field participated in the workshop. A total of 140 participants attended.





C. Workshop on Training Need Assessment of Social Audit VRPs

Workshop for assessing the training needs in Social Audit was conducted on October 12, 2023, at KILA, C.H.R.D, Kottarakara. The one-day workshop saw the participation of 45 selected resource persons. The workshop focused on the training needs and relevant topics for preparing social audit activities, ensuring quality and enhanced value addition.



D. Orientation Programme on Social Audit of Schemes under the DoSJE)

An orientation workshop was organized on November 18, 2023 at Mitraniketan City Center, Thiruvananthapuram. The workshop focused on the initial phase



of social audit activities concerning four schemes implemented under the leadership of the Ministry of Social Justice and Empowerment. The 40 participants comprised employees from the execution departments of 19 institutions in the districts of Thiruvananthapuram, Kollam, Ernakulam, and Thrissur, as well as members from the Social Audit Cell. The workshop was inaugurated by Smt. Mini Sukumaran, Member, State Planning Board, Govt. of Kerala





IV. 3 Evaluation Meetings

Online and in-person review meetings were conducted at district, block and state levels to evaluate the progress of social audit activities in the state and to systematically organize the

social audit process as per the prescribed Social Audit Protocols. The meetings held in 2023-24 can be seen in Table 6.

Table 6

Sl No.	Date	Subject	Place	Participation
1	27.10.2023	Review meeting of district resource persons	SAU Hall, Thiruvananthapuram	14
2	05.01.2024	Review meeting of Southern Districts	KILA, CHRD, Kottarakara	40
3	08.01.2024	Review meeting of Northern Districts	DPC Conference Hall, Kannur	40
4	12.01.2024	Review meeting of Southern Districts	KILA, Thrissur	60

IV. 4 Participation in Various National- State level Social Audit Meetings

During the financial year 2023-24, officials from the Social Audit Society took part in

various meetings and workshops related to social audit activities. The details of these events are listed in Table 7.

Table 7

Sl No.	Date	Subject	Place	Participant
1	24/08/23	Implementation frame work of MGNREGS	NIRDPR, Hyderabad	Dr N Ramakantan, Director
2	26/09/23	National Seminar on Social Audit of Rural Development Programme	New Delhi MoRD	Dr N Ramakantan, Director Sri. Rajesh P T (DRP), Sri. Sarath J S (BRP)
3	11/12/24 08/02/24	National Consultative Workshop on Social Audit frameWork	NIRDPR, Hyderabad	Dr N Ramakantan, Director
4	07/02/24 To 08/02/24	Status of social Audit in India	NIRDPR, Hyderabad	Dr T Shaji, State Resource Person
5	12/02/24	35 th State Employment Guarantee Council Meeting	Thiruvananthapuram	Dr N Ramakantan, Director
6	19/03/24	3rd Joint Task force on Stream lining of Social Audit	Principal Accountant General Office, Thiruvananthapuram	Dr N Ramakantan, Director



V. Financial Allocation of Social Audit Unit

The operations of the State Social Audit Unit are primarily funded by the Social Audit

Fund received from the Ministry of Rural Development. For the financial year 2023-24, the annual budget of the Social Audit Unit was ₹21.183 crores. A breakdown of the budget by category is provided in Table 8.

Table 8

Sl No.	Budget head	Amount in Rs
1	Salary, Honorarium of Office Staff	49,56,000.00
2	Salary, Honorarium of Resource Persons	19,08,44,000.00
3	Selection process and Appointment of DRPs and SRPs	1,50,000.00
4	Training and Capacity building of Resource Persons	27,73,200.00
5	Travel Allowance – Director, SDS and SRPs	3,50,000.00
6	Mobile and Internet Allowance	5, 79,000.00
7	Travel Allowance of Resource Persons, Earned Leave – Director, SDS, SAE, DRPs, BRPs, MIS, AO	46,52,000.00
8	Transport/Vehicle rent	8,40,000.00
9	Computer & Consumables	3,78,000.00
10	Office rent and Other expenses	5,28,000.00
11	Programmes & meeting expenditure (General Body, Governing Body, Executive Committee , State Level programmes)	5,78,200.00
	Total Expected Expenditure	21,18,32,200.00

During the Financial Year 2023-24 Kerala is the only state in the country qualified to claim and receive four instalments of the social Audit Fund from the MORD, Government of India.

For the financial year 2023-24 an amount of ₹19,09,36,000 (Nineteen crores, nine lakhs, thirty-six thousand rupees) was allocated

under Social Audit Fund in four instalments. Of this amount, ₹14,33,36,000 was included in the revenue for the year. The fourth instalment of , ₹4,76,00,000 has been credited to the accounts for the financial year 2024-25. Details regarding the funds received by the Social Audit Society from the Ministry of Rural Development are provided in Table 9.

Table 9

Date of Approval	GO Number	Allotted Amount
12.07.2023	F.No.M 11015/02/2023/RE-VIII/SI.No. 05	4,78,68,000.00
27.10.2023	F.No.M 11015/02/2023/RE VIII/SI.No. 21	4,78,68,000.00
23.02.2024	F.No.M 11015/02/2023/RE-VIII/SI.No. 37	4,76,00,000.00
27.03.2024	F.No.M 11015/02/2023/RE-VIII/SI.No. 41	4,76,00,000.00
	Total	19,09,36,000.00

Financial Allocation of the Social Audit Society for the Financial Year 2023-24 (Table 10)

Table 10

Sl No.	Expenditure	Amount in Rs
1	Salary, Honorarium of Office Staff	29,21,372.00
2	Salary. Honorarium of Resource Persons	15,55,39,118.00
3	Selection process and Appointment of DRPs and SRPs	1,49,367.00
4	Training and Capacity building of Resource Persons	8,25,394.00
5	Travel Allowance – Director, SDS and SRPs	2,18,700.00
6	Mobile and Internet Allowance	8,26,750.00
7	Travel Allowance of Resource Persons, Earned Leave – Director, SDS, SAE, DRPs, BRPs, MIS, AO	31,96,000.00
8	Transport/Vehicle rent	3,46,811.00
9	Computer Consumables	2,92,773.00
10	Office rent and Other expenses	10,50,671.00
11	Programmes & meeting expenditure (General Body, Governing Body, Executive Committee , State Level programmes)	95,990.00
	Total Expected Expenditure	16,54,62,946.00

The audit report pertaining to the financial figures for the year 2023-24 is attached (see Appendix 8).

V. 1 Financial Allocations Associated with Other Social Audits

Pradhan Mantri Awas Yojana (Gramin):
A pilot social audit was conducted in the

Vamanapuram block in Thiruvananthapuram District in connection with the Pradhan Mantri Awas Yojana (Gramin) for financial year 2023-24. An amount of ₹1,30,940.00 was utilized out of the available ₹2,52,153.50 (including accrued interest from three installements).

National Health Mission: As part of the National Health Mission, a pilot social audit

was conducted in six Family Health Centers. From the total amount of ₹5,23,652 (including accrued interest from the previous year and second instalment), an amount of ₹4,44,412 was allocated for various expenditures such as resource personnel & consultant honorarium, training, and printing.

Social Justice Empowerment Ministry Initiatives: A first-phase social audit was conducted for four projects implemented in

four districts under the Ministry of Social Justice Empowerment. An amount of ₹2,12,684 (including accrued interest) was available, from which ₹1,82,275 was allocated for honorarium of resource personnel, travel allowances, administrative expenses, and workshop facilitation.

Details regarding financial allocations related to other social audits for the financial year 2023-24 are provided in Table 11.

Table 11

Sl No.	Name of the Project	Amount received	Amount Spent	Balance Amount
1	PMAY (Gramin)	2,52,153.50	1,30,940.00	1,21,213.50
2	National Health Mission	5,23,652.00	4,44,412.00	79,240.00
3	Social Justice Empowerment Ministry Initiatives	2,12,684.00	1,82,275.00	30,409.00
	Total	9,88,489.5	7,57,627.00	2,30,862.50

VI. Measures Taken by the Social Audit Society to Enhance Quality

1. Vacancies for resource personnel were filled, thereby improving the efficiency of social audit activities.
2. To ensure that social audit activities are completed on time, measures have been taken to maintain constant communication with the chairpersons and secretaries of village panchayats. Their support and cooperation was sought at all instances, including timely availability of project-related files and organising of social audit Gramasabhas.
3. The content and structure of social audit reports have been revised to include innovative programs implemented by village panchayats. Updated reports are now

presented during Gramasabhas and public hearings.

4. Strict Instructions were issued to Social Audit Resource Personnel to maintain respect and to work in mutual cooperation with elected representatives and officials in panchayats. This approach was integrated into training programmes, leading to positive changes in the behaviour and attitude of Social Audit Resource Personnel, thereby enhancing the acceptance of social audits.
5. The Social Audit Unit conducts monthly meetings of district resource persons, block resource persons at the district level and village resource persons at block level. In the meetings, progress of social audits is assessed. Apart from this, reports on financial and physical progress are also prepared. Moreover, it has been ensured that

all social audit reports from the panchayats are made available in the Ministry of Rural Development's Management Information System (MIS) portal.

6. For the past two years, the Social Audit Unit has ensured the uninterrupted distribution of salary to Social Audit Resource Persons. Apart from this, salary arrears for three months during 2021-22 have been disbursed to both block and district resource persons involved in conducting social audits.
7. Necessary measures have been taken to facilitate periodic training for Social Audit Resource Persons. In 2023-24 fiscal, a two day re-orientation program was organized for all village resource persons in their respective districts.
8. Measures have been taken to share the findings of social audits to implementing agencies and the government, aimed at bringing significant improvements in project implementation quality.
9. Effective communication with the Principal Accountant General's Office has been maintained. Annual Administration reports

from previous years have been given to Principal Accountant General's Office

10. The website of the Social Audit Society was revamped, which now ensures that the methodologies and progress of social audits are made accessible to the public. Honourable Minister of Local Self-Government Shri M.B. Rajesh inaugurated the revamped website.
11. Several publications related to social audit activities for the fiscal year 2023-24 were released, including:
 1. Annual Administration Report 2022-23 (Malayalam & English).
 2. Prime Minister's Awas Yojana (Gramin) Social Audit Handbook.
 3. Social Audit Handbook for Family Health Centers.
 4. Social Audit Findings (Category-Based List on MIS) - Handbook.
12. The Guidelines (Circulars) for improving and enhancing effectiveness of social audit activities of Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA) are included in **Table 12**.

Table 12

Sl No.	Activities	Date
1	Letter to Gram Panchayat Presidents Regarding Social Audit of MGNREGA Activities from October 2022 to March 2023.	13.04.2023
2	Instructions with respect to test Audit	18.04.2023
3	Instructions for timely completion of test Audit	29.04.2023
4	Preparation of Consolidated Social Audit Reports at the Gram Panchayat Level	24.05.2023
5	Determining Salaries of Village Resource Persons	25.05.2023

Sl No.	Activities	Date
6	Enhancing the Efficiency of Social Audit for the Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA)	25.05.2023
7	Transfer of Log-In IDs to regular Block Resource Persons (BRPs) from BRPS In Charge	17.06.2023
8	Inability of Village Resource Persons (VRPs) to Conduct Social Audits in Their Own Panchayats	27.06.2023
9	Division of Workdays, Responsibilities and Duties of Block Resource Persons (BRPs)	19.07.2023
10	Additional Details Regarding Exit Meetings Related to Social Audits	29.07.2023
11	Reporting Shortcomings Related to Project Implementation found by the Social Audit Team	01-08-2023
12	Preparation of Daily Social Audit Activity Reports of Village Resource Persons	03.08.2023
13	Preparation of the Social Audit Calendar for the Second Half of 2023-24	16.10.2023
14	Necessary steps to be undertaken by Block Resource Persons for Ensuring Quality in Social Audit and Achieving High Efficiency	30.10.2023
15	Monitoring of Social Audit Activities	09.11.2023
16	Issues related to Social Audit Findings documented in the Management Information System (MIS).	25.11.2023
17	Concerns Related to Practical Activities undertaken by Social Audit Resource Persons	27.11.2023
18	Deployment of Village Resource Persons (VRPs) in the Social Audit Activities of Gram Panchayats	02.12.2023
19	Guidelines on Responsibilities and Duties of Social Audit Resource Persons (SARPs)	09.12.2023
20	Removal of Village Resources Personnel who have failed to ensure accuracy and participation in social audit activities.	30.12.2023
21	Regarding personal attention of Panchayat presidents in completion of social audit activities during the months of January and February 2024.	09.01.2024
22	Salary Distribution for January 2024	10.02.2024

VII. Revamping Website

The website of Social Audit Society has been redesigned incorporating additional features and information to make it more user-friendly. Honourable Minister for Local Self-Government, Mr. M.B. Rajesh relaunched the website on March 20, 2024.

Key features;

- Vision and Objectives of the Social Audit Society
- Structure of the Social Audit Society - (Governing Body, General Body, Executive Committee, etc.)
- Guidelines, Orders, and Circulars Related to Social Audit
- Proceedings of Various Meetings
- M.G.N.R.E.G.A. Social Audit Calendar
- Progress Reports on Social Audit Activities
- Information related to other social audit activities
- Social Audit Reports - By year, by district, and by Gram Panchayat
- Development Activities Implemented by the Social Audit Society, workshops at the local/district level
- Handbooks Related to Social Audit
- Annual Administrative Report of the Social Audit Society



VIII. Future Programs and Perspectives of the Social Audit Society

The state government is committed to strengthen social audit activities for achieving good governance and transparency. One of the declared objectives of the “New Kerala” initiative is to make governance more transparent, welfare-oriented and people-friendly. The Social Audit Society is actively working through a systematic approach to realize the state government’s vision of eliminating corruption in governance and development sectors, thereby enhancing transparency in governance.

1. Public participation in social audit process

Gram Sabhas and public hearing meetings are crucial for achieving the goals of social audit. The social audit process should not only involve beneficiaries of the employment program but also include people from all walks of life. The planning and implementation of the projects become more beneficial for the society when key beneficiaries, such as farmers, agricultural labourers, and other social groups, are actively involved. As such, it is important to adopt measures that promote extensive public participation in social audit activities.

2. All projects under MGNREG's are subject to evaluation for achieving the objectives

The objective is to ensure that 100% of the works implemented by the Panchayats as part of the Programme are subject to detailed examination and evaluation, making social audit comprehensive and complete. This comprehensive approach aims to guarantee that funds are effectively utilized and benefit the community. Apart from this, efforts are made to assess whether the project's benefits reach eligible beneficiaries and whether it can contribute to increase agricultural productivity and food production.

3. Ensure project is implemented as a rights-based initiative, safeguarding the rights of the labourers

The social audit mechanisms will be fully utilized for safeguarding the rights of labourers, ensured as per the Mahatma Gandhi National Rural Employment Guarantee Act.

4. Enhance quality of social audit to improve planning and execution of MGNREGS

As per the Social Audit Scheme Rules 2011 and Social Audit Standards 2016, the key goal of the Social Audit Society will be to complete social audit activities with high quality, efficiency, and systematic execution. By fostering trust with Panchayats and increased public participation, the Society will maintain an independent approach while strictly adhering to social audit procedures.

5. Extensive training programs to enhance performance of Social Audit Resource Persons

It is essential to enhance the auditing expertise of Social Audit Resource Persons for the effective implementation of social audits. To

achieve this, continuous training programs will be organized for Resource Persons at all levels. The training needs of the Resource Persons will be assessed, along with identifying gaps in auditing expertise, and necessary training modules will be developed. Training programs will then be planned and executed accordingly.

6. Social audit activities expanded to other centrally sponsored and state schemes

Kerala has already established as a model for the effective and systematic implementation of social audits of all works under the Mahatma Gandhi National Rural Employment Guarantee Act. Drawing from the lessons learned from this experience, the goal is to strengthen the Social Audit Society to facilitate social audit activities for other centrally and state sponsored schemes.

7. Documentation of best practices in social audit

Kerala has already created certain best practices in social audit activities. Necessary steps are being taken to document these experiences and share them with other social audit units across the country to promote best practices.

PHOTO GALLERY



Community Mobilization



Field Verification



SAU Field Verification



Grama Sabhas



Public Hearings

ANNEXURES

Annexure 1**GOVERNMENT OF KERALA****Abstract**

Local Self Government Department – Mahatma Gandhi NREGA Social Audit Society Kerala - General Body, Governing Body and Executive Committee - Reconstituted - Orders issued.

LOCAL SELF GOVERNMENT(DD)DEPARTMENT

G.O.(Rt)No.696/2022/LSGD Dated,Thiruvananthapuram, 21-03-2022

Read 1 G.O (Rt) No.3906/2015/LSGD dated 30.12.2015.

2 Resolution No.5 of the 11th General Body Meeting of the MGNSASK held on 06.7.2021.

3 Letter No.36/MGNSASK/20 dated 23.07.2021 of Director, MGNREGA Social Audit Society, Kerala.

ORDER

As per the Government order read as 1st paper above, the Mahatma Gandhi NREGA Social Audit Society was set up in the State as an independent organisation for the conduct of Social Audit of Mahatma Gandhi NREGS. As per the resolution read as 2nd paper above, the amendments in the Memorandum of Association (MoA) of the Society was adopted by the Governing Body of the Society which envisages that the Society shall consist of a General Body, a Governing Body and an Executive Committee. The Director, Social Audit Society as per the letter read as 3rd paper above requested that the General Body, Governing Body and Executive Committee of the Society may suitably be reconstituted in line with amendments in the MoA.

2. Government have examined the matter in detail and are pleased to reconstitute the General Body, Governing Body and Executive Committee of the MGNREGA Social Audit Society as detailed below:

I. General Body

1	Secretary to Government, LSG Department	Member	Ex-officio
2	Secretary to Government Planning & EA Department	Member	Ex-officio

3	Secretary to Government Finance Department	Member	Ex-officio
4	Secretary to Government, Agriculture Department	Member	Ex-officio
5	Secretary to Government, SC/ST Dev. Department.	Member	Ex-officio
6	Commissioner for Rural Development	Member	Ex-officio
7	Director of Panchayat	Member	Ex-officio
8	Secretary to Government, Labour Department	Member	Ex-officio
9	Executive Director, Kudumbashree	Member	Ex-officio
10	State Performance Audit Officer	Member	Ex-officio
11	Director, State Audit Department	Member	Ex-officio
12	Member, Decentralised Planning	Member	Ex-officio
13	Smt.K.G.Rajeswari	Member	President, District Panchayat, Alappuzha
14	Sri.B.P.Murali	Member	President, Kilimanoor Block Panchayat
15	Smt.K.M.Usha	Member	President, Vandipperiya

			Grama Panchayat
16	Smt.Girija Surendran, Gireendram, Kunnathoormedu P.O., Palakkad	Member	Representative of Voluntary/Social organization
17	Sri.K.Chandran, Thej Nivas, Chattukuppara P.O., Koodali,Kannur	Member	Representative of Voluntary/Social organization
18	Sri.A.S.Dinakaran, Araykkal, Puthenpeedika P.O., Kulasekharam, Kollam	Member	Representative of Voluntary/Social organization
19	Smt.C.Radhamani, Kaleekkal, Adinadu North P.O., Kulasekharam, Kollam	Member	Representative of Voluntary/Social organization
20	Sri.A.N.Prabhakaran, Anchanattu, Kottarakkundu P.O., Vellamunda, Wayanad	Member	Extension Faculty Member, Kerala Institute of Local Administration(KILA), Thrissur & Member, District Planning Committee, Wayanad
21	Sri.K.Animon, Kodivila Veedu, Archal,Nediyara P.O., Anchal, Kollam	Member	Representative of Voluntary/Social organization
22	Sri. S.Rajendran, Pournami, B-12, Krishna Nagar, Ulloor, Pattom P.O., Tvm	Member	Representative of Voluntary/Social organization
23	Accountant General	Member	Ex-officio

24	Director KILA	Member	Ex-officio
25	Representative MoRD, GoI	Member	
26	Director, Social Audit Society	Non-Member Convener	

II. Governing Body

1	Sri.S.Rajendran, Pournami, B-12, Krishna Nagar, Ulloor, Pattom P.O., Tvm	Chairman	
2	Principal Accountant General	Member	Ex-officio
3	Secretary to Government, LSGD	Member	Ex-officio
4	Director, Social Audit	Member Convenor	Ex-officio
5	Executive Director. Kudumasree	Member	Ex-officio
6	Director, KILA	Member	Ex-officio
7	Director, Women and Child Development Department	Member	Ex-officio
8	Smt.Girija Surendran, Gireendram, Kunnathoormetu P.O., Palakkad	Member	Representative of Voluntary/Social organization
9	Sri.A.N.Prabhakaran, Anchanattu, Kottarakkundu P.O., Vellamunda, Wayanad	Member	Extension Faculty Member, Kerala Institute of Local Administration(KILA), Thrissur and Member, District Planning Committee, Wayanad
10	Sri.K.Animon, Kodivila Veedu, Archal,Nediyara P.O., Anchal, Kollam	Member	Representative of Voluntary/Social organization

III. Executive Committee

1	Sri.S.Rajendran, Pournami, B-12, Krishna Nagar, Ulloor, Pattom P.O., Tvm	Chairman	
2	Director, Social Audit Society	Member (Convener)	Ex-officio
3	Director, Kerala State Audit Department	Member	Ex-officio
4	Secretary, to Government Finance Department or his representative	Member	Ex-officio
5	Smt.Girija Surendran, Gireendram, Kunnathoormetu P.O., Palakkad	Member	Representative of Voluntary/Social organization
6	Sri.A.N.Prabhakaran, Anchanattu, Kottarakkundu P.O., Vellamunda, Wayanad	Member	Extension Faculty Member, Kerala Institute of Local Administration(KILA) and Member, District Planning Committee, Wayanad

(By order of the Governor)
DR SHARMILA MARY JOSEPH
PRINCIPAL SECRETARY

To: All members of the General Body/Governing Body/Executive Committee

Secretary, Ministry of Rural Development, GoI (with C/L)

Director, MGNREGA Social Audit Society, LMS Compound, TVM

Mission Director(MGNREGS), Thiruvananthapuram

The Principal Accountant General (Audit), Kerala

Web & New Media, I& PRD

The Director, Information Kerala Mission, Thiruvananthapuram.

Stock File

Forwarded /By order

Signed by Nisam N

Date: 22-03-2022 10:29:42

Section Officer

- Copy to: 1. Private Secretary to the Hon'ble Chief Minister
2. Private Secretary to the Hon'ble Minister (LSG,RD&E)
3. PA to Addl. Chief Secretary, LSGD
4. PA to Principal Secretary, LSGD

Annexure 2**GOVERNMENT OF KERALA****Abstract**

Local Self Government Department – Mahatma Gandhi NREGA Social Audit Society Kerala - Reconstitution of General Body, Governing Body and Executive Committee - G.O. (Rt)No.696/2022/LSGD - Modified - Orders issued.

LOCAL SELF GOVERNMENT (DD) DEPARTMENT

G.O.(Rt)No.1000/2022/LSGD Dated,Thiruvananthapuram, 21-04-2022

Read 1 Resolution No.5 of the 11th General Body Meeting of the MGNSASK held on 06.7.2021

2 G.O.(Rt)No.696/2022/LSGD Dated 21-03-2022

3 Letter No.12/MGNSASK/GB/18 dated 23.03.2022 of Director, MGNREGA Social Audit Society, Kerala.

ORDER

As per the Government order read as 2nd paper above, Government had reconstituted the General Body, Governing Body and Executive Committee of the MGNREGA Social Audit Society.

2. Government are pleased to modify the aforesaid Government order as detailed below:

(a) Sri.Pranabjyoti Nath IAS, Secretary, Department of Water Resources is appointed as the Chairman of the Governing Body and Executive Committee of MGNREGA Social Audit Society.

(b) Sri. S. Rajendran, Pournami, B-12, Krishna Nagar, Ulloor, Pattom P.O., Thiruvananthapuram is included in the Governing body as the 4th non-official member of the Governing body.

(c) The address of the non-official member in the General Body, Sri.A.S.Dinakaran is modified as Sri.A.S.Dinakaran, Araykkal, Puthenpeedika P.O.,Thrissur.

(d) The nomination of two non-official members to the Executive Committee stands withdrawn.

3. The Government order read above stands modified to the above extent.

(By order of the Governor)
DR SHARMILA MARY JOSEPH
PRINCIPAL SECRETARY

To: Sri.Pranabjyoti Nath IAS, Secretary, Department of Water Resources

All members of the General Body/Governing Body/Executive Committee

Secretary, Ministry of Rural Development, GoI (with C/L)

Director, MGNREGA Social Audit Society, LMS Compound, TVM

Mission Director(MGNREGS), Thiruvananthapuram

The Principal Accountant General (Audit), Kerala

Web & New Media, I& PRD

The Director, Information Kerala Mission, Thiruvananthapuram.

Stock File

Forwarded /By order

Signed by Nisam N

Date: 22-04-2022 10:49:39

Section Officer

Copy to: 1. Private Secretary to the Hon'ble Chief Minister

2. Private Secretary to the Hon'ble Minister (LSG,RD&E)

3. PA to Addl. Chief Secretary, LSGD

4. PA to Principal Secretary, LSGD

Annexure 3

Issues and Amount reported in four categories during 2023-24

Sl No.	District	No. Of GPs	Financial Misappropriation		Financial Deviations		Process violation		Grievance		Total	
			No. of Issues reported	Amount (Rs)	No. of issues reported	Amount (Rs.)	No. of issues reported	Amount (Rs.)	No. of issues reported	Amount (Rs.)	No. of issues reported	Amount (Rs.)
1	Alappuzha	72	665	2761669	77	5941915	428	220603	208	56054	1378	8980241
2	Ernakulam	82	298	6674056	137	6829440	1178	388509	216	0	1829	13892004
3	Idukki	52	242	4704897	266	10726079	328	132189	49	42063	885	15605227
4	Kannur	71	200	796825	117	6910794	1186	67663	61	5501	1564	7780783
5	Kasargode	38	94	1218771	76	993503	328	65352	45	0	543	2277626
6	Kollam	68	105	471419	245	7245969	199	183356	97	17724	646	7918467
7	Kottayam	71	197	1373005	177	27500193	677	728806	103	3660	1154	29605664
8	Kozhikode	70	113	1013395	124	2907719	639	4338	67	0	943	3925452
9	Malappuram	94	294	770804	26	661707	461	95128	30	18812	811	1546451
10	Palakkad	88	658	1872231	96	2946074	737	0	215	58382	1706	4876687
11	Pathanamthitta	53	139	2639608	106	20050269	220	163890	67	0	532	22853967
12	Thiruvananthapuram	73	697	5957408	136	918963	772	796165	123	96099	1728	7768634
13	Thrissur	86	221	1200962	58	1793127	575	190725	85	17442	939	3202235
14	Wayanad	23	13	215456	14	13115385	214	0	47	0	288	13330841
	Total	941	3936	31670706	1655	108541137	7942	3036724	1413	315717	14946	143564279

Source : MIS report 2023-24

Annexure 4

Frequently reported ten Financial Misappropriation issues

Sl No.	Issue sub Category	Issue sub Category	No. of Issues filed
1	Payment to person who did not work	Payment to person who did not work	2661
2	Work related	Work was not done/No work found at the worksite	2,297
3	Work related	No race of work now	1,062
4	Material Procurement	booked expenses have not been spent	847
5	payment to Person who did not work	Person has got more wages than what was due to him	661
6	payment to Person who did not work	Payment made but no work was done	452
7	Work Related	No trace of planted saplings	407
8	payment to Person who did not work	Person not present in NMR has been included in the FTO	383
9	Work Related	Inappropriate work was executed	129
10	Material Procurement	Material have been procured at higher rates	108

Source : MIS report 2023-24

Annexure 5

Frequently reported Ten of Financial Deviation Issues

Sl No.	Issue Category	Issue sub Category	No. of Issues filed
1	Work Execution	Significant differences between measurements at worksite and recorded values in Mbook	1169
2	Records not produced	NMRs not produced for Social Audit	231
3	Records not produced	Records not produced for Social Audit	218
4	Work Records	Payment has been made without Mbook entries	216
5	Records not produced	Mbooks not produced for Social Audit	183
6	Work Selection	Work on private land -Beneficiary did not work int eh worksite	158
7	Records not produced	Work records (Gram Sabha resolution; administrative & Technical Sanction ; Technical Estimate not produced for Social Audit	148
8	Records not produced	FTOs not produced for Social Audit	142
9	Records not produced	Other records not produced	140
10	Records not produced	Wage lists not produced for Social Audit	132

Source : MIS report 2023-24

Annexure 6

Frequently reported ten Process Violation Issues

Sl No.	Issue Category	Issue sub Category	No. of Issues filed
1	Transparency & Accountability	Citizen Information boards are not put up	8262
2	Transparency & Accountability	Rozgar Diwas is not conducted once every month.	1850
3	Transparency & Accountability	Wall writings have not been done	1502
4	Work Quality	Failure to safeguard and maintain completed work	1074
5	Maintenance of Registers, Records,	Photos in 3 stages not available	804
6	Danial of Entitlements	Worksite facilities are not provided	788
7	Maintenance of Registers, Records,	Many corrections have been made in the NMRs	512
8	Work Quality	Asset has been destroyed	498
9	Maintenance of Registers, Records,	Other records irregularity	391
10	Maintenance of Registers, Records,	Mbooks have been maintained poorly	361

Source : MIS report 2023-24

Annexure 7

Frequently reported ten Grievance Issues

SI No.	Issue Category	Issue sub Category	No. of Issues filed
1	Work site facilities	Complaint - Non provision of Worksite facilities	1456
2	Wages related	Applications for payment of non-paid wages	467
3	Work site facilities	Complaint-non-Provision of shade at worksite	439
4	Injury/ Death	Complaint - Application to pay wage compensation for injury arising out of and in the course of employment	111
5	Wages related	Applications for payment of delayed wages	93
6	Wages related	Applications for minimum wages to be raised	85
7	Wages related	Complaint- Applications for payment of skilled work / material cost in individual work	76
8	Wages related	Complaint Non payment of minimum wages	68
9	Work related	Application for more than 100 days work	65
10	Work related	Complaint unable to get work	65

Source : MIS report 2023-24

Annexure 8



SREEJITH P J & CO
CHARTERED ACCOUNTANTS

T C No. 31/169-4, Mayoor Plaza,
Ambalamukku- Peroorkada Road,
Above South Indian Bank,
Peroorkada .P.O,
Thiruvananthapuram – 695 005

INDEPENDENT AUDITOR'S REPORT

To,

The Director
Mahatma Gandhi National Rural Employment Guarantee Act Social Audit Society
Kerala

Report on the Financial Statements

We have audited the attached Balance Sheet of Mahatma Gandhi National Rural Employment Guarantee Act Social Audit Society, Kerala as at March 31 2024, the Income and Expenditure Account, the Receipts and Payments Account for the year on that date annexed thereto, and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position and financial performance of the agency. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in India. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risk of materials misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Further to the above, we report that

We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit.

In our opinion proper books of accounts as required by law have been kept by the agency so far as appears from our examination of those books.

The Balance Sheet, Income & Expenditure Account and Receipts & Payments Account dealt with this Report are in agreement with the books of account.

Phone: 8095333668/9496333668 | Email: sreejithpjnc@gmail.com



Opinion

In our opinion and to the best of our information and according to the explanation given to us the financial statements give the information required and give a true and fair view in conformity with the accounting principles generally accepted in India, except for the matter specified in the Audit Observation paragraph as provided below:

In the case of the Balance Sheet, of the State of Affairs as at March 31, 2024.

In the case of the Income & Expenditure Account, of the Excess of Income over Expenditure for the period 01-04-2023 to 31-03-2024, and

In the case of the Receipts & Payments Account, as to the Receipts and Payments for the period 01-04-2023 to 31-03-2024.

Expenditure reported in the Income and Expenditure Account is properly reflected in the Utilization Certificate for the same period.

Audit Observation

We have observed that the following funds having brought forward balance from previous year with no transactions during the relevant year and there is no information available to us for auditing the same:

Kudumbasree Fund : Rs. 6,57,072.00

Noon Meal Day Scheme Fund : Rs. 74,539.00

Date: 20-08-2024

Place: THIRUVANANTHAPURAM

UDIN: 24236476BKFBYV8877

SREEJITH P J & CO
• CHARTERED ACCOUNTANTS
Firm Reg. No. 025862S



SREEJITH NAMPOOTHIRI P J
Proprietor, M. No. 238476



MGNREGA SOCIAL AUDIT SOCIETY KERALA (MGNRSK), THIRUVANANTHAPURAM
RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31-3-2024

PY 2022-23 (Rs.)	RECEIPTS	Sch	Amount Rs.	CY 2023-24 (Rs.)	PY 2022-23 (Rs.)	PAYMENTS	Sch	Amount Rs.	CY 2023-24 (Rs.)
93,74,744.35	To Opening Balance			4,23,53,460.99	28,31,201.00	By Social Audit Expenses		28,41,572.00	
15,46,31,000.00	Cash at bank			14,33,36,000.00	20,03,493.00	Administrative Expenses	1	15,57,117.00	
2,78,353.00	Social Audit Fund from MoRD			5,96,843.00	11,68,36,477.35	Office Cost	2	13,07,71,484.00	13,51,70,173.00
80,095.00	Bank Interest				1,73,791.00	Training, Monitoring, Conduct of Audit	3		2,92,773.00
	TDS Refund					Fixed Assets			
	Other Scheme Funds					Bank Charges			
22,000.00	Noon Meal day Scheme Fund				1,74,769.00	Repayment of Bank Interest to MoRD			6,47,719.00
	PMAY Fund			2,52,153.50		Repayment of fund from MGNREGS			3,00,00,000.00
	NHM Fund			5,23,652.00		Other Scheme Funds			
	Social Justice Fund			2,12,684.00	13,000.00	Noon Meal			
						PMAY			1,30,940.00
						NHM			4,44,412.00
						Social Justice			1,82,275.00
						By Closing Balance			
					4,23,53,460.99	Petty Cash balance			128.00
						Cash at Bank			
						SBI Main A/c No. 37364716754		2,01,58,180.99	
						SBI Holding A/c No. 41843701310		17,330.00	
						SBI A/c No. 41140958356 (PMAY & NHM)		2,00,453.50	
						SBI A/c No. 42425709930 (Social Justice)		30,409.00	2,04,06,373.49
16,43,86,192.35	Total		Total	18,72,74,793.49	16,43,86,192.35	Total		Total	18,72,74,793.49

SREEJITH P J & CO
CHARTERED ACCOUNTANTS
 Firm Reg. No. 0258623

SREEJITH NAMPOOTHIRI P J
 Proprietor, M. No. 236476



MGNREGA SOCIAL AUDIT SOCIETY KERALA (MGNSSAK), THIRUVANANTHAPURAM
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31-3-2024

PY 2022-23 (Rs.)	EXPENDITURE	Sch	Amount Rs.	CY 2023-24 (Rs.)	PY 2022-23 (Rs.)	INCOME	Sch	Amount Rs.	CY 2023-24 (Rs.)
28,31,201.00	To Social Audit Expenses	1	28,41,577.00		15,46,31,000.00	By Grant utilized during the year		14,33,36,000.00	
20,03,493.00	Administrative Expenses	2	15,57,117.00		-3,29,59,828.84	Central Govt. Project Fund		81,65,827.00	13,51,70,173.00
11,68,36,477.36	Office Cost	3	13,07,71,484.00	13,51,70,173.00		Less: Unutilized			
	Training, Monitoring/Conduct of Audit								
	To Other Scheme Expenses					By Grant utilized during the year - Other Schemes			
13,000.00	Noon Meal Fund				13,000.00	Noon Meal Fund			
-	PMAY			1,30,940.00	-	PMAY			1,30,940.00
-	NHM			4,44,412.00	-	NHM			4,44,412.00
-	Social Justice			1,82,275.00	-	Social Justice			1,82,275.00
12,16,84,171.36			Total	13,59,27,800.00	12,16,84,171.36			Total	13,59,27,800.00

SREEJITH P J & CO
CHARTERED ACCOUNTANTS
 Firm Reg. No. 02598525



SREEJITH NAMPOOTHIRI P J
 Proprietor, M. No. 236476

MGNREGA SOCIAL AUDIT SOCIETY KERALA (MGNSASK), THIRUVANANTHAPURAM
BALANCE SHEET AS ON 31-3-2024

PY 2022-23 (Rs.)	LIABILITIES	Sch	Amount Rs.	CY 2023-24 (Rs.)	ASSETS	Sch	Amount Rs.	CY 2023-24 (Rs.)
1,15,18,265.99	Central Govt. Project Fund Balance as per last Balance Sheet Add: Grant received during the year Less: Utilised during the year Less: Cost of Fixed Assets		1,15,18,265.99 14,33,36,000.00 15,48,54,265.99 13,51,70,173.00 2,92,773.00		Fixed Assets Cash and Bank Balances Petty Cash balance Cash at Bank SBI Main A/c No. 37364716754 SBI Holding A/c No. 41843701310 SBI A/c No. 41140956356 (PMAY & NHM) SBI A/c No. 42425703930 (Social Justice)	4	128.00 2,01,58,180.99 17,330.00 2,00,453.50 30,409.00	21,16,120.00
1,03,584.00	Interest Payable to MoRD Opening Balance Add: Bank interest received Less: Bank interest repaid to MoRD		1,03,584.00 5,96,843.00 7,00,427.00 6,47,719.00	1,93,91,319.99				2,04,06,501.49
18,23,347.00	Capital Reserve Fixed Assets Advance from MGNREGS mission Opening Balance Less: Repaid during the year		18,23,347.00 3,00,00,000.00 3,00,00,000.00	21,16,120.00				
6,57,072.00	Other Scheme Funds Kudumbasree Fund Noon Meal Day Scheme Fund PMAY NHM Social Justice	5	6,57,072.00 74,539.00 - - -	6,57,072.00 74,539.00 1,21,213.50 79,240.00 30,409.00				
4,41,76,807.99			Total	2,25,22,621.49			Total	2,25,22,621.49

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Firm Reg. No. 025862S



SREEJITH NAMPOOTHIRI P J
Proprietor, M. No. 238476

UDIN: 242364768KF8YV8877

SCHEDULE FORMING PART OF FINANCIAL STATEMENTS

SCHEDULE 1

Administrative Expenses	Amount Rs.
Officers' Salary	13,71,500.00
Staff Salary	13,41,372.00
Audit and Income Tax TDS filing Fees	28,910.00
TA and other Administrative Expenses	99,790.00
Total	28,41,572.00

SCHEDULE 2

Office Expenses	Amount Rs.
Vehicle Hire Charges	3,45,540.00
Telephone, Electricity and Water Charges	84,878.00
Printing and Stationery	1,43,945.00
Postage and Courier	7,142.00
Repairs and Maintenance	19,719.00
Advertisement Expenditure	95,281.00
Building Rent	8,25,913.00
Sundry Expenses	34,699.00
Total	15,57,117.00

SCHEDULE 3

Conduct of Social Audit, Capacity Building and Training, Monitoring of Social Audit Activities	Amount Rs.
DRP/BRP/VRP/SRP Wages and Honorarium	12,92,19,802.00
Residential Audit Expenses	4,53,916.00
TA & Other Expenditure (Capacity Building)	2,91,203.00
Training and Capacity Building Expenses	8,06,563.00
Total	13,07,71,484.00

SCHEDULE 4

Fixed Assets	Opening Balance (Rs.)	Additions during the Year (Rs.)	Closing Balance (Rs.)
Air Conditioner	1,13,034.00	-	1,13,034.00
Cordless Phone	2,450.00	-	2,450.00
Desktop	1,90,531.00	-	1,90,531.00
Furniture & Fittings	11,87,262.00	1,21,158.00	13,08,420.00
Hard Disk	19,300.00	-	19,300.00
Kitchen Vessels	10,000.00	-	10,000.00
Laptop	1,26,869.00	1,33,500.00	2,60,369.00
Mike	6,369.00	-	6,369.00
Mouse	1,080.00	-	1,080.00
Office Board	10,000.00	-	10,000.00
Printer	1,24,180.00	38,115.00	1,62,295.00
Tally Software	20,000.00	-	20,000.00
Wall Fan	12,272.00	-	12,272.00
Total	18,23,347.00	2,92,773.00	21,16,120.00



SCHEDULE 5

Other Schemes	Amount(Rs.)	Balance (Rs.)
(i) PMAY		
Fund balance b/f from previous year	13,432.50	
Add: Fund received during the year	2,35,410.00	
" Interest received during the year	3,311.00	
Total Fund Available for Utilization	2,52,153.50	
Less: Fund utilized during the year	1,30,940.00	1,21,213.50
(ii) NHM		
Fund balance b/f from previous year	3,46,500.00	
Add: Fund received during the year	1,73,250.00	
" Interest received during the year	3,902.00	
Total Fund Available for Utilization	5,23,652.00	
Less: Fund utilized during the year	4,44,412.00	79,240.00
(iii) Social Justice		
Fund balance b/f from previous year	-	
Add: Fund received during the year	2,12,362.00	
" Interest received during the year	322.00	
Total Fund Available for Utilization	2,12,684.00	
Less: Fund utilized during the year	1,82,275.00	30,409.00



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FORM OF UTILIZATION CERTIFICATE

UTILIZATION CERTIFICATE FOR THE YEAR 2023-2024 IN RESPECT OF RECURRING/NON RECURRING GRANTS-
IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

Name of the scheme : MGNREGA SOCIAL AUDIT

Whether recurring or non-recurring grants : BOTH

Grants position of the beginning of the financial year

Cash in Hand/Bank : Rs. 4,23,53,460.99

Unadjusted Advances : Nil

Total : Rs. 4,23,53,460.99

Details of grants received, expenditure incurred and closing balances : (Actuals)

Unspent Balances of Grants as on 01/04/2023 (Rs.)	Interest Earned there on (Rs.)	Interest deposited back to the Government (Rs.)	Grant received during the year (Rs.)			Total available funds (1+2-3+4) (Rs.)	Expenditure incurred (Rs.)	Closing Balances (5-6) (Rs.)
1	2	3	4			5	6	7
			Sanction No.(i)	Date (ii)	Amount (Rs.) (iii)			
4,23,53,460.99	5,96,843.00	5,48,890.00 57,372.00** 41,457.00** <u>6,47,719.00</u>	F.No.M 11015/02/2023 RE-VIII/ Sl.No. 05	12-07-2023	4,78,68,000.00	18,56,38,584.99	16,54,62,946.00 *	2,01,75,638.99
			F.No.M 11015/02/2023 RE-VIII/ Sl.No. 21	27-10-2023	4,78,68,000.00			
			F.No.M 11015/02/2023 RE-VIII/ Sl.No. 37	23-02-2024	4,76,00,000.00			
			Total		14,33,36,000.00			

*Note: The Expenditure incurred as shown in the above table includes Repayment of Advance of Rs. 3,00,00,000/- to MGNREGS.

** Note: The amount of Rs.57,372/- (Rs. Fifty seven Thousand Three Hundred and Seventy two Only) and Rs.41,457/- (Rs. Forty one Thousand Four Hundred and Fifty seven Only) are credited to the bank a/c as interest during the previous financial year (2022-23), and the same amounts are remitted to the Consolidated Fund of India as on 18/05/2023 and 22/12/2023.

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UDIN: 242364768KF8YV8877

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Proprietor, M. No. 238476



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Component wise utilization of grants:

Grant-in-aid-General (Rs.)	Grant-in-aid-salary (Rs.)	Grant-in-aid-creation of Capital Assets (Rs.)	Repayment of Advance from MGNREGS	Total (Rs.)
13,23,28,601.00	28,41,572.00	2,92,773.00	3,00,00,000.00	16,54,62,946.00

Details of grants position at the end of the year

Cash in Hand	- Rs. 128/-
Cash at Bank – SNA Account	- Rs. 2,01,58,180.99
Cash at Bank – Holding Account	- Rs. 17,330.00
Total	- Rs. 2,01,75,638.99

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GFR12-A

Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled / are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose which it was sanctioned:

- i. The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- ii. There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- iii. To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- iv. The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- v. The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was extended to operate.
- vi. The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grant-in-aid.
- vii. It has been ensured that the physical and financial performance under (name of the scheme) has been according to the requirements, as prescribed in the guidelines issued by the Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure-I duly enclosed.
- viii. The utilization of the fund resulted in outcomes given at Annexure II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/ specifications).
- ix. Details of various schemes executed by the agency through grants-in-aid received from the same ministry or other ministries enclosed at Annexure II (to be formulated by the Ministry/Department concerned as per their requirements/ specifications).

Date:

Place:

Signature:

Name:

Chief Finance Officer

(Head of the Finance)

Signature:

Name:

Head of the Organization

Signature:

Name:

Principal Investigator

UDIN: 24236476BKFBYV8877

(Strikeout inapplicable terms)

SREEJITH P J & CO
CHARTERED ACCOUNTANTS
Firm Reg. No. 025862S

SREEJITH NAMPOOTHIRI P J
Proprietor, M. No. 236476



GFR 12-A

Expenditure Statement 2023-24

Sl No.	Items	Amount (Rs in lakhs)
1	Administrative Expenditure (Salary and Allowances)	28,41,572.00
2	Office Management Cost (Monthly Charges/Stationeries/Internet/Telephone/Electricity/IT System/Record Maintenance/Postage etc.)	15,57,117.00
3	DRP's,BRP's,VRP's Salary/Honorarium	13,07,71,484.00
4	Others if any	
	Furniture	1,21,158.00
	Laptop	1,33,500.00
	Printer	38,115.00
	Total Expenditure	13,54,62,946.00
5	Add: Repayment of Advance to MGNREGS	3,00,00,000.00
	Total Utilization of Project Fund	16,54,62,946.00

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 Proprietor, M. No. 236476

UDIN: 242364768KFBYV8877



