



Social Audit Unit Kerala

INDUCTION TRAINING FOR BLOCK RESOURCE PERSONS

6-10 August 2024 KILA-CHRD Campus, Kottarakkara, Kollam

Programme Schedule

DAY -1 (6-8-2024- Tuesday)		
Time	Session Title	Responsible Faculty
9.30-10.00 a.m.	Registration	
10.00- 10.30 a.m.	INAUGURAL SESSION	
10.00 -10.30 a.m.	Inaugural Address	Sri. A.Nizamudeen I.A.S., Mission Director, MGNREGS and Director General (i/c) KILA
	Presidential Address	Dr.N.Ramakantan, Director, SAU Kerala
	Felicitation	Sri. S.Rajendran, Member, Governing Body, Social Audit Society Sri.V.Sudeshan, Director, KILA-CHRD Kottarakkara.
TRAINING SESSIONS		
10.30 – 11.00 a.m.	Self-Introduction of the Participants and Setting the Training Objectives	Smt. Sreekala, Lead Course Co-ordinator, SAU Kerala
11.00 - 11.15 a.m.	Tea Break	
11.15 - 11.30 a.m.	Programme Introduction	Sri. P.Shaji, Social Development Specialist, SAU
11.30 - 1.00 p.m.	Introduction to Social Audit: Concept, Objectives, Importance and Advantages of Social Audit	Dr.N.Ramakantan, Director, SAU Kerala.

1.00 -2.00 p.m.	Lunch Break	
2.00-3.30 p.m.	Audit of Scheme Rules 2011 and Social Audit Standards 2016: Methodology and Protocol for Social Audit	Sri. P.Shaji, Social Development Specialist, SAU Kerala.
3.30 – 4.00 p.m.	Tea Break	
4.00 – 5.00 p.m.	MGNREGA: Scope, Objectives and Main Features, Activities and Permissible Works under the Act	Dr.T.Shaji, State Resource Person, SAU Kerala.
DAY -2 (7-8-2024)		
9.00 – 9.15 a.m.	Recapping of the Previous Day's Learning	Training Participant
9.15 – 11.00 a.m.	Roles and Responsibilities of Social Audit Resource Persons	Dr.N.Ramakantan, Director, SAU Kerala.
11.00 - 11.30 a.m	Tea Break	
11.30- 1.00 p.m.	Verification of Files and Records as part of Evidence Building	Smt. L. Kavitha, District Resource Person, Kottayam
1.00 – 2.00 p.m.	Lunch Break	
2.00 – 4.00 p.m.	Field Verification and Evidence Building	Smt. Akshara Yamuna, District Resource Person Kollam.
4.00 – 4.30 p.m.	Tea Break	
4.30- 6.00 p.m.	Social Audit Report Writing: Grama Sabha Report and Public Hearing Report	Smt. Parvathy, District Resource Person, Pathanamthitta.
DAY -3 (8-8-2024)		
9.00 – 9.15 a.m.	Recapping of Day -2	Training Participant
9.15 – 11.00 a.m.	Grama Sabha and conduct of Grama Sabha Meeting	Smt. Sreekala, LCC, SAU Kerala
11.00 - 11.30 a.m	Tea Break	
11.30- 1.00 p.m.	Social Audit Meeting Management: Entry Meeting, Audit Note Presentation and Exit Meeting	Smt. L.Kavitha, DRP, SAU Kerala.
1.00-2.00 pm	Lunch Break	
2.00- 4.00 pm	Introduction to Social Audit MIS	Smt. Nyna Mariya Varghese, MIS Expert, SAU Kerala

4.00-4.30 pm	Tea Break	
4.30- 6.00 pm	Social Audit MIS Entry and Report Verification	Smt. Nyna Mariya Varghese, MIS Expert, SAU Kerala.
DAY -4 (9-8-2024)		
9.00 – 9.15 a.m.	Recapping of the day-3	Training Participant
9.15 – 11.00 a.m.	Planning and Implementation of MGNREGS Engineering Works	Smt. Geetha Sudarshanan, District Engineer, MGNREGS Kollam.
11.00 - 11.30 a.m	Tea Break	
11.30- 1.00 p.m.	Field Measurement of MGNREGS Works	Smt. Geetha Sudarshanan, District Engineer, MGNREGS Kollam
1.00-2.00 pm	Lunch Break	
2.00-3.30 p.m	MGNREGS Social Audit Verification Indicators, Issue Categorization in the MIS- Group Exercise	Guided Reading Facilitated by the Faculty Team
3.30- 4.00 p.m	Tea Break	
4.00-5.30 p.m	MGNREGS Social Audit Verification Indicators – Doubt Clearance	Panel of Faculty Team
DAY -5 (10.8.2024)		
9.00 – 9.15 a.m.	Recapping of Day-4	Training Participant
9.15 – 10.15 a.m.	Social Audit of other Development Programmes – Department of Social Justice Programmes	Smt. S. Nilasha, SRP (i/c), SAU Kerala
10.15 – 11.00 a.m.	Social Audit of other Development Programmes- National Social Assistance Programme	Sri. V. Anilkumar, Consultant, SAU Kerala.
11.00 - 11.15 a.m	Tea Break	
11.15 – 12.30 p.m.	Resource Persons and their Relationship with Panchayats and MGNREGS officials	Smt. Vindhya D. Sathyan, DRP Alappuzha
12.30 – 1.15 p.m.	Financial Management of SAU and Norms for Wage Calculation of VRPs	Smt. S.Shahina, Accounts Officer, SAU Kerala.
1.15 – 2.00 p.m.	Lunch Break	
2.00 -3.30 p.m.	Human Resource Management of Resource Persons and Effective Co-ordination of VRPs	Sri. P.Shaji, SDS, SAU Kerala.

3.30 – 3.45 p.m.	Tea Break	
3.45 – 4.15 p.m.	Training Evaluation and Identification of Further Training Needs	Dr.N.Ramakantan, Director, SAU Kerala.
4.15 – 4.45 p.m.	CONSOLIDATION AND WRAP UP	
	Valedictory Address	Sr. K. Animon, Member, Governing Body
