

CIRCULAR

No. 36/MGNSASK/SA/2019

Dated: 01.12.2021

Sub:- Social Audit Society Kerala-Uploading of Qualitative Report-reg.

Ref:- Report, "Qualitative Report" section under 8.5 Social Audit Basic Information Data Entry in the Standard Operating Manual for Social Audit MIS. (page 38-40 in the Manual).

Uploading/online data entry, of Social Audit details is mandatory as per Standard Operating Manual for Social Audit MIS of the MoRD. Accordingly, Qualitative Report is to be entered in text version as Social Audit findings (Ref: Standard Operating Manual for Social Audit MIS/website). Hence the following instructions are communicated for strict compliance;

- (1) Qualitative Report of the finding in Social Audit facilitated is to be prepared in simple English limiting to 5000 characters or approximately 500 words and entered under Qualitative Report within 15 days after the conduct of Social Audit Gramsabha.
- (2) The Qualitative Report is to be based on the overall appraisal of the implementation of MGNREGA works in the Panchayat.
- (3) The Qualitative Report should contain the following aspects;
 - (a) General appraisal on the performance of the Grampanchayat in translating the spirit of MGNREGS into action.
 - (i) No of days of employment to the poor people and the support extended to achieve social security of the poor.
 - (ii) Effect of the MGNREGS works on the agriculture, animal husbandry, soil conservation, water conservation and strengthening sustainable development of the panchayat.
 - (iii) Social, economic and ecological impact on the development of the panchayat with the effect of MGNREGS works.
 - (b) Efficiency and effectiveness in record keeping and maintaining registers and files.
 - (i) Transparency and accountability in record keeping
 - (ii) Accessibility and availability of records for social auditing.

(c) Democratic participation in planning and implementation in MGNREGS

- (i) Participation of MGNREGS workers in selection of projects and works.
- (ii) Consultation with people in MGNREGS planning.
- (iii) Participation of people in Social Audit Gramasabhas.
- (iv) Quality of discussion in Social Audit Gramasabhas.

(d) Issues of implementation and corrective measures taken by the Panchayats in rectifying them.

- (i) Attitude towards Social auditing.
- (ii) Response towards correcting the issues and follow up action for quality improvement of MGNREGS planning and implementation.

(e) Rights and entitlement of workers

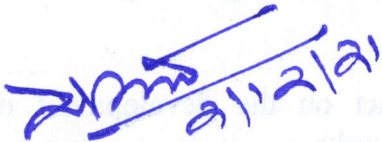
- (i) Demand generation steps taken by the Panchayat .
- (ii) No.of days work provided and whether it is steadily increasing.
- (iii) Facilities in the worksite including first-aid-box.

(f) Transparency and citizen information

- (i) Citizen information boards
- (ii) Estimates prepared in local language and layman's language.
- (iii) Briefing the MGNREGS work to the workers.

(g) Over all appraisal of the performance of the Panchayat in implementing the MGNREGS.

- (i) Integration with local plan of the Panchayat
- (ii) Convergence of MGNREGS with agriculture , animal husbandry, dairy development, fisheries, irrigation, Soil conservation, social foresting, ecological restoration etc.
- (iii) Whether a comprehensive active plan is prepared by the Panchayat and it is being implemented?


Dr. N. Ramakantan
Director
SAU Kerala

Copy to :

- (1) All DRPs & All BRPs
- (2) The table of Director, SDS&SAE
- (3) Accountant /DEO